

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2016-2017

I. Details of the Institution

1.1 Name of the Institution

BIRBHUM MAHAVIDYALAYA

1.2 Address Line 1

SURI(BARUIPARA)

Address Line 2

BIRBHUM

City/Town

SURI

State

WEST BENGAL

Pin Code

731101

Institution e-mail address

Parthasarathi.mukhopadhyay@rediff
mail.

Contact Nos.

9434039287

Name of the Head of the Institution:

Prof. Parthasarathi
Mukhopadhyay

Tel. No. with STD Code:

03462253398

Mobile:

9434027077

Name of the IQAC Co-ordinator:

DR. MAHUYA SEN

Mobile:

9474169408

IQAC e-mail address:

iqacbm@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/58/A&A/26

1.5 Website address:

<https://www.bmsiuri.org>

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-----------------------|-------|------|-----------------------|-----------------|
| 1 | 1 st Cycle | C | 1.88 | 2012 | 09.03.2012 |
| 2 | 2 nd Cycle | | | | |
| 3 | 3 rd Cycle | | | | |

| | | | | | |
|---|-----------------------|--|--|--|--|
| 4 | 4 th Cycle | | | | |
|---|-----------------------|--|--|--|--|

1.7 Date of Establishment of IQAC : DD/MM/YYYY

19.08.2014

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR _____ (DD/MM/YYYY)4
 ii. AQAR _____ (DD/MM/YYYY)
 iii. AQAR _____ (DD/MM/YYYY)
 iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

THE UNIVERSITY OF BURDWAN

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc NA

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

7

2.2 No. of Administrative/Technical staff

1

2.3 No. of students

1

2.4 No. of Management representatives

2

2.5 No. of Alumni

1

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No.3 Faculty 2

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

IQAC formally and informally met frequently and chalked out an action plan. CAS fixation of 2 teachers. Preparation of CAS of 2 Teachers; Steps taken to hold Spl. Classes; Preparation of SSR for 2nd cycle of NAAC reaccreditation.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

| Plan of Action | Achievements |
|----------------|--------------|
|----------------|--------------|

| | |
|---------------------------------------------------|-------------------------------------------------------------------------------------|
| Extension and remodelling of Geography Laboratory | Done |
| Plan for new course | Offered new courses <input checked="" type="checkbox"/> <input type="checkbox"/> |
| To develop Community services | Through solar energy |
| More awareness to be generated | organised programme through NSS |
| To Subscribe INFLIBNET NLIST Service | Installed |
| Up gradation through KOHA library software | under process |

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--------------------------------------------|-------------------------------------|----------------------------------------------------|
| | | | | |

| | | | | |
|-------------------|---|--|--|--|
| PhD | | | | |
| PG | | | | |
| UG | 7 | | | |
| PG Diploma | | | | |
| Advanced Diploma | | | | |
| Diploma | | | | |
| Certificate | | | | |
| Others | | | | |
| Total | | | | |
| Interdisciplinary | | | | |
| Innovative | | | | |

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

| Pattern | Number of programmes |
|-----------|----------------------|
| Semester | |
| Trimester | |
| Annual | 7 |

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Nil

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others |
|-------|------------------|----------------------|------------|--------|
| 17 | 14 | 3 | 00 | 00 |

2.2 No. of permanent faculty with Ph.D.

07

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
|------------------|----|----------------------|----|------------|----|--------|----|-------|----|
| R | V | R | V | R | V | R | V | R | V |
| 01 | 01 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 |

2.4 No. of Guest and Visiting faculty and Temporary faculty:

02

| | |
|----|----|
| 00 | 04 |
|----|----|

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
|------------------------------|---------------------|----------------|-------------|
| Attended Seminars/ Workshops | | | 03 |
| Presented papers | 01 | | |
| Resource Persons | | | 01 |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

ICT based teaching and learning, Project based teaching are initiated. We use Smart Classroom for better understanding of content to the students. Audio-visual medium of instruction helps the students to participate in class actively. Teachers generally used different teaching methods such as story telling method for teaching history, project method in teaching geography etc. Several story-telling sessions were organized in our institution to cater the creative thinking of the student.

2.7 Total No. of actual teaching days during this academic year

255

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

NIL

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

02

2.10 Average percentage of attendance of students

| |
|----|
| 88 |
|----|

2.11 Course/Programme wise distribution of pass percentage :

| Title of the Programme | Total no. of students appeared | Division | | | | |
|------------------------|--------------------------------|---------------|-------|-------|-------|--------|
| | | Distinction % | I % | II % | III % | Pass % |
| B.A(HONS) | 90 | | 14.44 | 61.11 | | 75.55 |
| B.A(GEN) | 63 | | 00 | 19.04 | 34.92 | 53.96 |
| | | | | | | |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Before the test examination all the departments have to give their syllabus compilation report to the principal (Chairman of the IQAC). Test results are also kept in the office record. After final examination results the reports are to be placed in the Governing body to know about the performance of each department. Student meetings and guardian meetings are occasionally organized in order to inform them on the recent development of the teaching-learning system. Different career counselling programmes are arranged with several agencies or companies. Social development programmes are arranged under the umbrella of IQAC and NSS from time to time such as i) college cleaning ii) arrangement and cleaning of books in the library book rack. With an NGO named IDEA students were trained for competitive examinations. The then District Magistrate of Birbhum and other senior officers of the govts used to come to the premises for taking classes.

2.13 Initiatives undertaken towards faculty development

| <i>Faculty / Staff Development Programmes</i> | <i>Number of faculty benefitted</i> |
|-----------------------------------------------|-------------------------------------|
| Refresher courses | 01 (K.Paul) |

| | |
|------------------------------------------------|----------------------|
| UGC – Faculty Improvement Programme | |
| HRD programmes | |
| Orientation programmes | 01 (A. Bandopadhyay) |
| Faculty exchange programme | |
| Staff training conducted by the university | |
| Staff training conducted by other institutions | |
| Summer / Winter schools, Workshops, etc. | 17 |
| Others | |

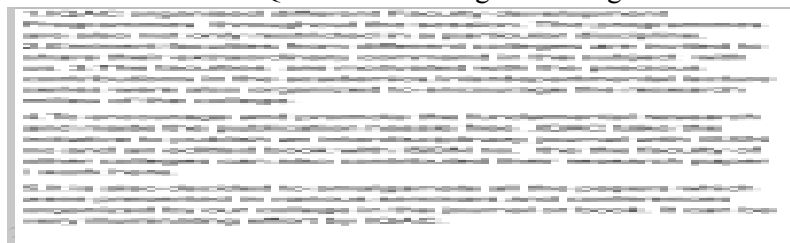
2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|------------------------------------------------------|----------------------------------------|
| Administrative Staff | 07 | 02 | NIL | 04 |
| Technical Staff | 03 | 00 | NIL | 01 |

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution



| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | | | | |
| Outlay in Rs. Lakhs | | | | |

3.3 Details regarding minor projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | | | | |
| Outlay in Rs. Lakhs | | | | |

3.4 Details on research publications

| | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals | | 2 | |
| Non-Peer Review Journals | | 3 | |
| e-Journals | | | |
| Conference proceedings | | | |

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|----------------------------|---------------|----------------------------|------------------------|----------|
| Major projects | | | | |
| Minor Projects | | | | |
| Interdisciplinary Projects | | | | |

| | | | | |
|--------------------------------------------------------------------------------|--|--|--|--|
| Industry sponsored | | | | |
| Projects sponsored by the University/ College | | | | |
| Students research projects <i>(other than compulsory by the University)</i> | | | | |
| Any other(Specify) | | | | |
| Total | | | | |

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP

CAS

DST-FIST

DPE

DBT Scheme/funds

3.9 For colleges

Autonomy

CPE

DBT Star Scheme

INSPIRE

CE

Any Other (specify)

3.10 Revenue generated through consultancy

| Level | International | National | State | University | College |
|---------------------|---------------|----------|-------|------------|---------|
| Number | | | | | |
| Sponsoring agencies | | | | | |

3.11 No. of conferences organized by the Institution

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations

International

National

Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

| Type of Patent | | Number |
|----------------|---------|--------|
| National | Applied | |
| | Granted | |
| International | Applied | |
| | Granted | |
| Commercialised | Applied | |
| | Granted | |

3.16 No. of patents received this year

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
| | | | | | | |

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events: NA

University level State level
National level International level

3.23 No. of Awards won in NSS:

| | | | |
|------------------|----------------------------------|---------------------|----------------------|
| University level | <input type="text" value="NIL"/> | State level | <input type="text"/> |
| National level | <input type="text"/> | International level | <input type="text"/> |

3.24 No. of Awards won in NCC:

| | | | |
|------------------|----------------------|---------------------|----------------------|
| University level | <input type="text"/> | State level | <input type="text"/> |
| National level | <input type="text"/> | International level | <input type="text"/> |

3.25 No. of Extension activities organized

| | | | | |
|------------------|----------------------|---------------|--------------------------------|--------------------------------|
| University forum | <input type="text"/> | College forum | <input type="text"/> | |
| NCC | <input type="text"/> | NSS | <input type="text" value="3"/> | Any other <input type="text"/> |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- TREE PLANTATION PROGRAMME, SWACHWATA PAKHWADA,
- AWARENESS PROGRAMME ON VECTOR BORNE DISEASES

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|-----------------------------------------------------------------------------------|------------|---------------|----------------|-------|
| Campus area | 3 Acres | - | - | - |
| Class rooms | 16 | - | - | - |
| Laboratories | 1 | - | - | - |
| Seminar Halls | 1 | - | - | - |
| No. of important equipments purchased (\geq 1-0 lakh) during the current year. | - | - | - | - |
| Value of the equipment purchased during the year (Rs. in Lakhs) | - | - | - | - |
| Others | - | - | - | - |

4.2 Computerization of administration and library

The library has been partially computerized.

4.3 Library services:

| | Existing | | Newly added | | Total | |
|------------------|----------|---------|-------------|--------|-------|---------|
| | No. | Value | No. | Value | No. | Value |
| Text Books | 17826 | 1630823 | 487 | 117096 | 18313 | 1649007 |
| Reference Books | 2213 | 339257 | 59 | 9360 | 2272 | 348617 |
| e-Books | | | | | | |
| Journals | 199 | 12970 | 07 | 1400 | 206 | 14370 |
| e-Journals | | | | 5900 | | |
| Digital Database | | | | | | |
| CD & Video | | | | | | |

| | | | | | | | |
|------------------|--|--|--|--|--|--|--|
| Others (specify) | | | | | | | |
|------------------|--|--|--|--|--|--|--|

4.4 Technology up gradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
|----------|-----------------|---------------|----------|------------------|------------------|--------|-------------|--------|
| Existing | 15 | 8 | - | - | - | 5 | 2 | - |
| Added | 2 | - | - | - | - | 2 | - | - |
| Total | 17 | 8 | - | - | - | 7 | 2 | - |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

| |
|--------------------------------------------------------------------------------------------------|
| The teaching and non-teaching staff are accessing internet facility and taking computer training |
|--------------------------------------------------------------------------------------------------|

4.6 Amount spent on maintenance in lakhs :

| | |
|------------------------------------------|------------|
| i) ICT | 0.6 |
| ii) Campus Infrastructure and facilities | 1.27 |
| iii) Equipments | 3.86 |
| iv) Others | 1.07 |
| Total : | 6.8 |

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC of Birbhum Mahavidyalaya takes keen initiative to encourage students support services. The students were made aware of several competitive exams in the departmental discussion sessions.

5.2 Efforts made by the institution for tracking the progression

- After every programme, the IQAC of the college organises a detailed survey of the feed back given by the students and there by addresses their queries.
- After every examination the IQAC conducts a meeting with the principal and the faculty members to study the results and thereby makes an assessment to work upon the drawbacks (if any).

| UG | PG | Ph. D. | Others |
|----|----|--------|--------|
| | | | |

5.3 (a) Total Number of students

(b) No. of students outside the state

(c) No. of international students

| No | % |
|----|---|
| | |
| No | % |
| | |

Men

Women

| Last Year | | | | | | This Year | | | | | |
|-----------|----|----|-----|-----------------------|-------|-----------|----|----|-----|-----------------------|-------|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| | | | | | | | | | | | |

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

NIL

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Career Counselling seminars were organised time to time through different organisations.

No. of students benefitted

5.7 Details of campus placement

| <i>On campus</i> | | | <i>Off Campus</i> |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| | | | |

5.8 Details of gender sensitization programmes

NIL

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

| | Number of students | Amount |
|----------------------------------------------------------------------|--------------------|--------|
| Financial support from institution | | |
| Financial support from government | 315 | |
| Financial support from other sources | 0 | |
| Number of students who received International/ National recognitions | | |

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution
The vision is to make all enrolled students truly educated and not only graduates, and to help them to use this education to find jobs, use it for the betterment of their own lives and the lives of the people around them.

¢ The students are made aware of this in the classrooms and through formal and informal interactions with the teachers of the college.

6.2 Does the Institution has a management Information System

NIL

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Teachers in the Board of Studies participate in Curriculum Development programme and suggest the modification and upgradation of the syllabi to make them more scientific and knowledge oriented. Teachers also participate in several short term courses, orientation and refresher courses to keep themselves and to percolate those to their students. Special care is also taken for the skill enhancement courses keeping in view of the students' capacity build up.

6.3.2 Teaching and Learning

At the very outset of each Academic session, a master routine is framed allocating classes to the teachers. All the courses are given equal importance to make the students' development holistic. Apart from classes taken in the classrooms, students are also imparted knowledge through virtual classes, tutorials, departmental seminars, interdepartmental seminars, lectures, and workshops. Students are also taken to field studies, particularly for the lab-based subjects. Students are provided with different beds and related reference books and also encouraged with to access library and reading room facilities.

6.3.5 Examination and Evaluation

As prescribed by the university, students are evaluated through mid-term tests to make them prepared for the final examination. Apart from this, class tests are arranged for the better preparation of the students. Students are also given assignments to make them confident with the concerned topics. Teachers regularly and sincerely evaluate the exam copies of both

6.3.4 Research and Development

Teachers give their best effort for the full fledged academic development of the students. Teachers do regular academic research on the topics provided in the syllabus to help them to impart a holistic knowledge to the students.

6.3.5 Library, ICT and physical infrastructure / instrumentation

A well equipped library is available for the students to access according their needs. Besides, the library has a reading room which the students use for the benefits. There is a well equipped smart classroom which is used as seminar room for various seminars, workshops, programmes etc. apart from this, there is a technologically sound virtual classroom with all modern technological facilities. The college has a rich library with sound equipments like theodolite, stumpy level, soil testing kit for the department of Geology. The institution has a hostel building for girls, separate common rooms for both boys and girls.

6.3.6 Human Resource Management

The Human resource in the college can be categorised into three parts – The teaching staff and the non – teaching staff and the students. Regular meetings of the teaching and non-teaching staff were held with the Principal in order to find out and solve the day to day hurdles of the institution. The Teachers of different departments held meetings with the IQAC, and Academic Sub Committee convenor, Teachers' Council and the Principal to design the course of action of teaching, examination, evaluation and administration.

6.3.7 Faculty and Staff recruitment

Faculty members are recruited by the WBCSC and appointed by the Governing Body of the college. College can recruit need based guest-teachers. The non-teaching staff are recruited by the Managing Committee through the recommendation of the Governing Body.

6.3.8 Industry Interaction / Collaboration

Dr. Mahuya Sen, in charge of The Career Counselling Cell, and the Principal worked hand in hand to collaborate with industries and people. Seminars and Workshops are also organised frequently to enlighten the students with the opportunities and objectives.

6.3.9 Admission of Students

The admission of the students form an important part of the college affairs. The total admission process is carried out following the rules and regulations framed by the govt. Of West Bengal from time to time. students filled up the form following the required criteria. After that the sorted Merit list is displayed on the college website and the admission fees are also collected. This is done to keep the total admission process fair and hassle free from the students' part.

Teaching

| | |
|--------------|--|
| Non teaching | |
| Students | |

6.4 Welfare schemes for

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|--------|----------|-----------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | | | | |
| Administrative | | | | |

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

6.12 Activities and support from the Parent – Teacher Association

6.13 Development programmes for support staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Cleaning of surrounding area, Tree plantation

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- ICT used as teaching methodology
- Plastic free zone.
- No smoking zone.
- Tree Plantation
- Water purifier has been installed.
- Remedial and tutorial classes
- IDEA classes to support employment.
- Computer training for teaching and non teaching staff.
- Initiatives taken to conduct regular guardians meet.
- Girl's hostel has been built in the college premise.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Girl's hostel was built under special scheme of UGC.
- Beautification of the balcony on the 1st floor.
- Repair work done on the windows.
- Construction of classroom 22& 23 under the 11th plan of UGC.

- Submersible pump was installed to solve the long term grievances of the students regarding drinking water.
- Further a water purifier cum cooler was also installed.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

Making higher education accessible to underprivileged sections. Our goal is to create an equal society by spreading higher education among underprivileged sections such as women and individuals belonging to SC/ST/OBC and minority communities. This aim is guided by the principle that in a democratic nation like India education aims to be inclusive. In fact this idea has been the basis of many educational policies adopted by the UGC and the State Government. Birbhum Mahavidyalaya was established to cater to the educational needs of the people of the Suri sub-division. The college is situated in a region that is semi urban and agricultural. The majority of our students (approx 60%) are 1st generation learners coming from SC/ST/OBC and minority communities (approx 42%) of the students are female.

Keeping these local needs in mind, the College has adopted some strategies for widening access to higher education. 4. The Practice: Some of the strategies adopted to widen access to higher education for a wide range of rural students from underprivileged communities are mentioned below.

- Reservation of seats for admission of SC/ST/OBC students: The College follows the government policy regarding reservation for SC/ST/OBC students. ● Relaxation of cut-off marks percentage for admission of SC/ST students: The College follows the norms prescribed by The University of Burdwan.
- Remedial coaching classes for SC, ST, OBC and minority students are taken regularly to improve their academic skills. IDEA conducted classes to prepare them for employment.
- Scholarships for SC/ST/OBC and female students : Most of our SC/ST/OBC students receive stipend from the Government. Female students also receive financial assistance as per Government norms. (Kanyashree etc.)
 - Annual prizes are given to students of different departments to boost their morale and inspire their juniors.
- Problems Encountered and Resources Required: One major problem that we face is lack of awareness among underprivileged students regarding the facilities and opportunities available to them.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Swachwata Pakhwadia
- Special Camp
- Plastic free zone.
- No smoking zone.
- Tree Plantation
- Water purifier has been installed.

7.5 Whether an environmental audit was conducted?

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

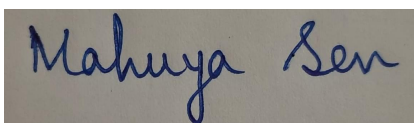
NIL

8. Plans of institution for next year

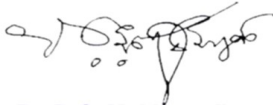
1. Socio Economic Survey of the students will be conducted
2. Soft ware based workshop of the Geography Department can be organised
3. MOU will be signed with others institutions
4. AQAR will be uploaded

Name Dr. Mahuya Sen

Name prof. Dr. Parthasarathi Mukhopadhyay



Signature of the Coordinator, IQAC



Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

| | | |
|------|---|----------------------------|
| CAS | - | Career Advanced Scheme |
| CAT | - | Common Admission Test |
| CBCS | - | Choice Based Credit System |
| CE | - | Centre for Excellence |
| COP | - | Career Oriented Programme |

| | | |
|------|---|------------------------------------------|
| CPE | - | College with Potential for Excellence |
| DPE | - | Department with Potential for Excellence |
| GATE | - | Graduate Aptitude Test |
| NET | - | National Eligibility Test |
| PEI | - | Physical Education Institution |
| SAP | - | Special Assistance Programme |
| SF | - | Self Financing |
| SLET | - | State Level Eligibility Test |
| TEI | - | Teacher Education Institution |
| UPE | - | University with Potential Excellence |
| UPSC | - | Union Public Service Commission |
