

Proceedings of the first IQAC meeting held on 17.1.15 in the Principal's chamber at 1.30 pm.

Members present:

1. Prof. Dr. P.S. Mukhopadhyay
2. Dr. Bivraj Bhusan Parida
3. Prof. Ashim Kumar Garai
4. Prof. Sripurna Mitra ( Co-ordinator)
5. Prof. Dr. Mahuya Sen
6. Prof. Mrinmoyee Kundu
7. Prof. Goutam Das
8. Prof. Dr. I. K. Mistri

Resolutions:

1. It is resolved that the college should have Internet connection in several sectors including Library, Geography Laboratory, Career Counselling Cell, IQAC.
2. It is discussed that the Principal is authorised to do action regarding preparation of smart class room. It is decided that at least one class must be taken by each department per week.
3. The Principal is advised to do accordingly for introduction of new courses at undergraduate level as well as post graduate level like Tourism, vocational courses, Remote Sensing & GIS, Value education etc.
4. The Principal and the Co-ordinator of IQAC are requested to take necessary steps to get feedback from students, alumni and parents about Teaching –Learning process of our college.
5. It is resolved that the teachers should be motivated to go through Minor Research Project in the coming session.
6. Respected Principal (Honourable EC member of the B.U. University) is requested to incorporate the teachers of our college in different academic works of the University so that the Teachers can contribute their views in curriculum development and others activities directly in the University.

7. It is determined that necessary action should be taken to minimize the students drop-out rate and to bring out the reasons behind the drop-out.
8. Strong and automated data base must be created by the examination cell.
9. All the departments in their respective ground should be connected with nearby community for the welfare of the society.
10. The Principal is authorised to take initiative in making collaboration with other institutions for students interest and social benefit.( Like BIET for computer training, IDEA for WBCS coaching for students, PCTE FOR Remote sensing and GIS technology). Through these collaboration skill based training can be given to the faculty and staff of the college
11. Institution must be provided need based student support.
12. It is resolved that the mechanism of library should be improved and a new opportunity should be created so that outsiders can be allowed to use the library.
13. IQAC meeting will be held every three months for assessing the resolutions.
14. All the departments are requested to submit innovative teaching plan and academic calendar in the forthcoming session.
15. Guardians' meeting should be held twice in a year.
16. Grievance Redressal cell must be activated.
17. The Principal is authorised to form a research promotion cell.
18. The Principal and the Co-ordinator are requested to lead for publishing the college Journal.